

Schedule of Fees and Charges 2017 – 2018

Pricing Policy

In determining the appropriate fees to be charged for Council services and facilities in 2017-2018, the basic principle applied was that charges should be considered fair and equitable to the general community. Individual members of the community should not be precluded from essential services because of economic circumstances.

The range of services provided by Council to the community is diverse and require different considerations when determining the associated fee or charge. The level of the fee or charge was determined having regard to the following categories (which have been included in this document next to the relevant fee or charge):

Code	Description
A	Economic Cost Total cost of providing services for private good.
B	Community Service Services considered to have a level of benefit to the community. Generally benefits are not solely confined to users. Partially funded by rates.
C	Regulated Charges Federal or State Government set charges.
D	User Pays Principal Services under this category are such that individual costs can be determined and met by the user of the service.
E	Market Forces Services that Council operates in a competitive market and needs to fix charges similar to other providers.
F	Cost Plus Services provided on a commercial basis with an amount of risk profit included.
G	Section 94 (Developer Contributions) Items are priced at the level determined by the adoption of Council's Section 94 Plan. The Section 94 Plan provides for quarterly increases in these fees based on Consumer Price Index (CPI) increases.



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Goods and Services Tax

Introduction

The Goods and Services Tax (GST) passed through legislation on 30 June 1999 and received Royal Assent on the 8 July 1999. The introduction of the Goods and Services Tax meant that certain fees and charges levied by Port Macquarie - Hastings Council attract GST.

Transparency

Council has gone to great lengths to ensure it has been totally transparent in reporting the applicability of the GST to its fees and charges. This document has been set out in such a way so that you, as the user, will know exactly where the GST applies to fees and charges. Three columns in particular within this document relate to GST:

- **Charge (excl. GST):** This is the actual fee or charge without GST applied to it.
- **GST:** If GST is applicable, this column will show the value of the GST to be applied (**for one unit**) and is rounded to the nearest cent. If we are unable to determine the cost of a good or service at the time of printing (eg the cost may vary during the year), "calculate" will appear in the fee line and GST will be calculated once the fee is known. If the column is blank yet the Fee Amount field contains a fee, it indicates GST is not applicable.
- **Charge (incl. GST):** This column should only be used for indicative purposes only (refer to "GST Calculations" below). The column displays the Total Charge **for one unit** with GST included.

GST Calculations

In most cases Council has been able to calculate the GST charge and report it as a dollar figure. This amount is based on one unit. For example, the charge for a copy of a Deposited Plan is \$20.00, with GST of \$2.00, bringing the Charge incl GST to \$22.00.

If Council was unable to calculate the unit charge at the time of printing, the word "calculate" will be shown in the fee line. In this case, GST will be calculated once the Fee Amount is known.

GST Amendments

While the fee amount in this document will not alter without a resolution of Council, followed by a subsequent period on public exhibition, the applicability of the GST to the fees and charges may, depending on the interpretations and rulings as the GST legislation evolves.



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Airport							
Fee Description		Pricing Policy	Fee Text	Charge (excl. GST) \$	GST \$	Charge (incl. GST) \$	Unit
Port Macquarie Airport (Refer Appendix 2)							
Regular Public Transport (RPT) Services							
Passenger Landing Fee	Applies to RPT and Charter aircraft (including helicopters) using RPT apron	D		19.00	1.90	20.90	per passenger
Passenger Departure Fee	Applies to RPT and Charter aircraft (including helicopters) using RPT apron	D		19.00	1.90	20.90	per passenger
Security Screening Fee	Applies to RPT and Charter aircraft (including helicopters) using RPT apron during the operational period	D	Operational period defined as per Govt Reg's for Aviation Security	0.00	0.00	0.00	POA - per departing passenger
General Aviation (GA) Activities							
Airport Usage Charge (Annual) - For Commercial Purposes	Applies to airport based commercial operators with less than five (5) aircraft	D	Excludes RPT and freight aircraft operators	1,145.45	114.55	1,260.00	per annum per aircraft
Airport Usage Charge (Annual) - For Commercial Purposes	Applies to Helicopter / Microlight / Ultralight aircraft operators with less than five (5) aircraft	D	Hangar lessee will be charged the annual fee for a commercial ultralight, microlight or similar, per aircraft	1,145.45	114.55	1,260.00	per annum per aircraft
Airport Usage Charge (Annual) - For Private Purposes		D		572.73	57.27	630.00	per annum per aircraft
Airport Usage Charge (Annual) - For Private Purposes	Applies to Helicopter / Microlight / Ultralight aircraft	D	Hangar lessee will be charged the annual fee for a private ultralight, microlight or similar, per aircraft	572.73	57.27	630.00	per annum per aircraft
Airport Usage Charge - Weight Based Movement Charge	Applies to all aircraft per landing. Not covered by the annual usage charges listed above.	D	Minimum charge \$11.50 per landing. RPT aircraft exempt.	10.45	1.05	11.50	per tonne or part thereof
Airport Usage Charge - Training Circuits	Applies to all aircraft per landing. Not covered by the annual usage charges listed above.	D	Minimum charge \$11.50 per landing. RPT aircraft exempt.	10.45	1.05	11.50	per 20 minute interval (i.e. 3 charged per hour)
Aircraft Parking - RPT Apron	Applies to aircraft parked on RPT apron	D	RPT aircraft exempt	57.27	5.73	63.00	per hour
Aircraft Parking - GA Apron	Applies to aircraft parked on GA sealed surfaces in defined areas in accordance with conditions set out on adjacent signage and excludes the width of hangar door openings	D		8.64	0.86	9.50	per hour after first 2 hours, per aircraft
Non-Operational and Abandoned Aircraft	Applies to aircraft without a current Certificate of Airworthiness or current Maintenance Release parked on any part of the airport - fee applies after first 30 days	D	Exemption: aircraft that are accommodated within a leased boundary / premises	11.55	1.15	12.70	per day
Child Flight, Angel Flight & Air Ambulance - Exempt from Landing Charges		D	Exempt from landing charges	0.00	0.00	0.00	per aircraft
Other Miscellaneous Fees							
Car Parking Charges	Terminal Public Car Park	D	First 30 mins free	2.27	0.23	2.50	per hour
Car Parking Charges	Terminal Public Car Park	D	Discounted fees apply for longer term parking	13.64	1.36	15.00	per day
Hire Car Operators (Desk & Car Parking)	Adjusted in June each year in line with CPI	E	Market value	0.00	0.00	0.00	POA - per annum
Car Parking Charges	Credit card service fee	D	2.5% Charge applies to payments made by credit card	0.00	0.00	0.00	each
Ground Rental of Hangar Lease	Determined by valuation. Additional fee for any provision of storage of any flying machine not registered on the 'VH' register	E	Market value	0.00	0.00	0.00	POA - per m2 per annum
Airside Activities Charges	For Airport Safety / Security Officer supervision - issue of VIC passes	D	Cost recovery for airside activities	55.45	5.55	61.00	per hour, each
Lost Gate Key		D		256.82	25.68	282.50	each



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Appendices (continued)

Appendix 2 – Port Macquarie Airport

- RPT – Regular Public Transport
- GA – General Aviation
- Definition of private aircraft – used solely for private purposes where no income is generated from the aircraft use by the operator.
- Definition of commercial aircraft – used primarily for pilot training, charter or other operations where income is received by the operator, excluding regular passenger / commercial services
- Council may choose to waive or reduce a fee pursuant to S610E(1) of the Local Government Act

Operators wishing to pay the annual fee are required to apply in writing outlining their aircraft registration number, confirming that it is parked and operated out of Port Macquarie Airport and describing the purposes for which the aircraft is used (i.e. commercial or private use).

An additional fee applies where any flying machine not registered on the “VH” register is provided with storage/hangar in a leased area. The hangar lessee will be charged the annual fee for a commercial ultra-light, micro-light or similar, for each such aircraft, or the ‘private fee’ where the lessee declares such machine as a private aircraft (describing any external markings for identification).

Charges to increase by the annual CPI figure as at December plus provision for maintenance project costs and items identified in the Business Plan. In the event of negative CPI, the fees remain constant from the previous year. Charges are to be rounded up to the nearest five (5) cents.

A movement charge will be levied based on broadcasts over the CTAF(R) (radio) Frequency as mandated by Civil Aviation Safety Regulations and the Aeronautical Information Publication if:

- (a) An onground aircraft broadcasts the intention to taxi and enter runway 03/21
- (b) An airborne aircraft broadcasts the intention to join the circuit or broadcasts the intention to undertake a straight approach to runway 03/21

The Port Macquarie Airport Car Park is a pay parking area. Conditions of Parking and the parking fees applicable are displayed at the entry to the car park. A ‘lost ticket’ fee shall apply for any lost ticket. The ‘lost ticket’ fee shall be determined by the General Manager or delegate as appropriate to suit operational circumstances.

Port Macquarie is a Security Controlled Airport.